YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**ARMY INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY**
• Name of the Head of the institution	**P SEN THAMIZHAN**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**8123765777**
• Mobile No:	**9341810326**
• Registered e-mail	**principal@aihmctbangalore.edu.in**
• Alternate e-mail	**principal@aihmctbangalore.edu.in**
• Address	**Survey No 13, Nagareshwara Nagenahalli, Kothanur Post**
• City/Town	**Bengaluru**
• State/UT	**Karnataka**
• Pin Code	**560077**
2.Institutional status	
• Type of Institution	**Co-education**
• Location	**Urban**

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Bengaluru North university**
• Name of the IQAC Coordinator	**JANAK SUBRAMANYAM**
• Phone No.	**8147025865**
• Alternate phone No.	**9845679443**
• Mobile	**9845679443**
• IQAC e-mail address	**iqac@aihmctbangalore.edu.in**
• Alternate e-mail address	**janak.subramaniam@aihmctbangalore.edu.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.aihmctbangalore.edu.in/naac/AQAR-2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.aihmctbangalore.edu.in/studentcorner/AcademicCalendar.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.22**	**2015**	**13/05/2015**	**31/05/2020**
Cycle 2	**B**	**2.50**	**2021**	**31/08/2021**	**31/08/2026**

6.Date of Establishment of IQAC	**09/04/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**3**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**No**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Accredited NAAC 2nd Cycle with "B" Grade * Yearly auditing on Academic and Physical Facilities

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Submmition of SSR for 2nd Cycle	Successfully submitted SSR and Accredited with 2.5 CGPA
Orientation Programme for first year students	Conducted Orientation sessions on Hygiene activities, Rooms Divisions in Hotels, Engineering and fire Safety Precautions, Entrepreneur Journey from Students Life to Corporate, IT, Control & Usage in Hotel Operations, Attitude for Industry, F&B Service Operations, Learning and Development Functioning in Hotels, Trends in Front Office, Hotel and Hospitality Industry
Placements	Conducted virtual meet with Vira International, UK on J1 Visa for USA for final year students.
Webinars, Workshops	Conducted One day Web workshop on Learn the Unlearn, One day workshop on Mixology-Colours and Combinations, One day workshop on Discovery of Ways to Recharge, Two day workshop on App Development, One day workshop on

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
ACADEMIC ADVISORY COUNCIL	09/06/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	15/02/2021

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**62**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**235**

File Description	Documents
Data Template	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**57**

File Description	Documents
Data Template	[View File]

3.Academic

3.1 Number of full time teachers during the year	**11**

File Description	Documents
Data Template	[View File]

3.2 Number of Sanctioned posts during the year	14

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	5
4.2 Total expenditure excluding salary during the year (INR in lakhs)	367.37
4.3 Total number of computers on campus for academic purposes	53

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is affiliated to Bangalore University and Bangalore North University. The Hotel Management syllabi s is decided by the Commerce department which circulates it to the Institute. After assessing the syllabi the subject allocation is done to concerned Faculty, based on the university calendar of events. The Institute also prepares its own calendar of events for smooth functioning. The faculty prepares lesson plans based on the syllabi and the same is ratified by the Principal. The timetable is planned to keeping in mind the number of hours as stipulated in the syllabus. Theory and Practical classes are conducted accordingly and the concerned subject faculty takes the responsibility of using appropriate tools in order to deliver the lessons effectively. Experiential learning is an integral part of hotel management. Students need to learn in training Kitchens, Restaurant, Housekeeping and Front Office Laboratories in order to enhance their employability skills at the time of completion of the course. Hence the institute has constantly strived to improve the lab infrastructure to benefit the student community. Additionally, students are put through soft skills

training to improve their communication skills, build their confidence and face the challenges of the corporate world. Industry experts are invited to share their experiences with students for getting an insight on current trends. Industry Experts and Academia are also part of meetings in order to revamp the syllabi and bridge the gaps between the institution and the industry. Students and Faculty are also encouraged to participate in events like Seminars and Workshops to reap the benefits in this dynamic scenario. Over the years, students have been securing top ranks in the university.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://drive.google.com/file/d/1WeGYn1NAPqVYfA5u5cldf6kfjB8sq50W/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared based on the university calendar of events. The institute believes in overall development of the students. Towards this end faculty are engaged in continuously evaluating students and guiding them in their quest for learning. Internal assessment tests are conducted and the students are briefed about their strengths and short coming. There an effective mentoring system in place which enables students to seek clarification from their mentors as and when necessary. Being a residential campus student are able to access information from various sources including peer groups and seniors in order to reap the benefits. The internal assessment is carried out based on the criteria stipulatedby the university. Attendance is monitored and daily assembly is a ritual being followed by the institute. Assignments are given to the students in order to assess their critical thinking skills and enable them to come up without the box ideas.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	http://www.aihmctbangalore.edu.in/studentcorner/AcademicCalendar.pdf

1.1.3 - Teachers of the Institution participate in `B. Any 3 of the above` **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

`1`

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`1`

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

57

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

57

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

AIHMCT has integrated the cross-cutting issues in the curriculum either through introduction of specific courses which enhance professional competencies or through the conduct of various programmes addressing social issues and human rights. These activities enhance professional competencies and inculcate social & ethical values, human values, environment sensitivity etc., thereby leading to the holistic development of students. 1.Professional Ethics: Constitution of India & Human Rights has been incorporated in the course to give awareness about Integrity. trustworthiness Respect for others. & Accountability. 2. Gender Sensitivity: It is accomplished through the interace of theory and practical. Various platforms like field work, community outreach, seminars, conferences, guest lectures, etc are provided to encourage the intermingling of students and to enhance Gender sensitivity, respect and tolerance among them. 3. Human Values : 'Prayas' an in-house group engages in green campus activities like planting saplings.

Swatch Bharath activities are carried out in order to ensure cleanliness. Hygiene, sanitation and cleanliness are accorded due importance and the campus has dustbins placed at strategic locations to ensure that it is litter free. International Yoga Day is celebrated wherein trainers from external agencies are invited to deliver lectures and conduct Yoga sessions. Hailing from an Army background, students are inclined towards sports and cultural activities and the institution takes care to address these needs. The Institute conducts CATEFETE – an intercollegiate competition in Hospitality where students from colleges pan India participate to showcase their talents in front of an eminent jury from the industry. 4. Environment and Sustainability: Environmental & Public Health has been incorporated as a course to increase awareness about the environmental issues and their possible solutions. Various activities such as guest lectures, industrial visits etc., are organized to sensitize the students about environmental issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

59

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

`D. Feedback collected`

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	[Nil](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

`60`

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

`0`

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

`The Institution is evaluating the learning levels of the students abinitio. The students undergoing the program have to clear a written admission test, which is conducted at centres across India. A merit list is drawn up, based on which 60 students are called for`

counselling to take up admission in the Institute. In case, the shortlisted students are not keen on taking up admission, then the waitlisted students are instructed to proceed for admission. The students are subjected to a rigorous round of counselling, in which they are assessed by the Principal and Registrar. Subsequently, students start attending classes as per the time table. Students are evaluated by the Faculty to understand their learning ability. They are encouraged to clarify doubts in the classroom or in any area where the students are comfortable. Students are not classified to be slow learners as the institute believes in providing equal opportunities for all students. However, the faculty are briefed to have an eye on students who are at different levels and offer customised solutions. Being a residential campus, the atmosphere in the campus is different and enables students to interact with faculty at all times. Students are also assigned to faculty mentors, where in they discuss their problems in confidence. Students enjoy a harmonious relationship with the staff and efforts are made to ensure that all students are able to achieve their academic pursuits. Students who are advanced learners are encouraged to foster their skills to their peer. This is a win-to-win situation for both category of students. The students are constantly interacting with senior students, who too play 'role model',which is unique to the nature of the Institution. In case the faculty feels the need, remedial classes are offered to students to ensure that the students are able to cope up with their immediate need to clear their examinations. Students are encouraged to engage with the faculty in areas beyond the classroom, where in they feel free to clarify their doubts. Being a residential campus, faculty also take care of hostels, giving students an opportunity to interact with them. Students are given ample space to pursue their passion, by participating is sports and extra- curricular activities. Those who are ahead of other are encouraged to participate in intercollegiate events and competitions, where in they bring accolades. The emphasis is on making students comfortable, so as to enable them to overcome their short comings and strive to succeed. The bonding which exists in the community is a balancing factor in bridging the gaps between students with different learning abilities.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
235	11

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods are used extensively, in order to make learning effective. Hotel Management requires hands on learning. Hence, the students are taught using different methodologies like role play, case studies and so on on the class rooms. Students are encouraged to discuss, debate and flip learning is also adopted, where students prepare and present PPTs after getting the necessary inputs from the faculty. There are well equipped labs where the students get to learn experientially, which is extremely essential, as skill centric learning is critical to understand the practical aspects of Hotel Management. In the Training Kitchens, students prepare food with the help of instructions from the faculty. In the process, students get to come to terms with their mistakes as well as the correct procedures being followed. Hence, students are given adequate practical knowledge in the core subjects, which enables them to understand the operational aspects of a Hotel. This will ultimately give them the much-needed cutting edge at the time of Campus placements. Focusing on the enhancing the employability skill of the students is a critical aspect of the curriculum and the institute walks the extra mile by, laying emphasis on student centric learning methodology. Students' interests are identified in order to encourage them to focus on their passion. Students are also exposed to sessions by experts from the industry, where the students get a different perspective, which also stimulates their critical thinking. Students are given assignments, which helps them to learn on their own and open up their minds to explore. They go through Personality Development sessions which has been integrated in to the curriculum, enabling and empowering students to learn aspects such as leadership, time management, decision making, negotiation skills and so on, which provides them holistic development. Students are extremely creative and they are encouraged to be brand ambassadors of the institution.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[Nil]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Internet Communication Technology (ICT) is the order of the day. This has revolutionized all aspects of life and teaching is no exception. The institute has geared up to this game changer and teachers are using ICT for efficient teaching and learning. All classrooms are equipped with LCD Projectors and audio- visual equipment to support this method. Keeping the current trends in mind, faculty have been encouraged to adapt to ICT to the extent possible in order to make the delivery effective. The faculty prepare powerpoint presentations and download videos for better understanding. Smart classrooms have been established with interactive televisions to facilitate teaching. Students are encouraged to prepare powerpoint presentations in an effort to boost their confidence and enhance their communication skills in the digital era. There is a customized software with a property management system in the computer lab to train students on the specific needs of the industry. Students get to learn about hospitality-related operating tools which is important when they enter the industry. Feedback from industry has also revealed that students are required to prepare reports using excel sheets and other tools as desired by the management. In the training kitchens, ICT has been used effectively for demonstration by celebrity Chefs on recipes. Students have access to YouTube videos to learn about abstract topics like wine manufacture, cocktail making, mixology and so on. Similarly, aspects like bed making and room cleaning can be taught to the students with the help of videos.

ICT increases the motivation of the students and they show more interest and become more involved in the academic process. There are computers in the library which enables students to work on assignments and enhance their tech savvy capabilities which is the need of the hour. The use of this technology has also led to improved interaction between students and teachers as they are able to comprehend topics in a better manner. This has enhanced creativity in areas like interior decoration and visual merchandising. ICT also prepares them to enables students to understand concepts like digital marketing, artificial intelligence,

and machine learning which are acquiring immense importance in a global evolving scenario.

The teaching faculty have started giving assignments through google classroom and students are able to respond with their hand-held devices. The teachers are also learning about concepts like proctored examinations and how it is supervised online. Various platforms like MS Teams and Google meet have acquired immense importance especially in recent times. Teachers have been encouraged to use these platforms as and when required in order to enhance the learning experience.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

104

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous internal evaluation is being followed as per the norms of the affiliated University. The institute has an academic calendar

that is in alignment to the university calendar of events. Students are issued a handbook with appropriate joining instructions and modalities of academics in order to educate them of thein-house rules and regulations which gives them a clear understanding of the process being adopted. Internal tests are conducted based on the timetable which is communicated to the students ahead of time. Emphasis on overall student learning. The internal marks awarded to students is based on attendance, assignments and class tests as per university norms. The answer scripts are evaluated by the concerned faculty and are returned to the students to enable them to understand their shortcomings as well as positive learning experiences. The evolution in practical is based on tasks carried out in individual laboratories as per the guidelines stipulated in the syllabi. Student's performance in the internal assessment is used to identify their learning ability, to address remedial action as deemed necessary. Counseling sessions are used to help students resolve conflicts. The faculty may adopt innovative methods by conducting quiz, and having group discussions in order to enhance the learning experience. The faculty under the guidance of the Head of the Institution are involved in the process of conduct of examinations which is carried out meticulously. Timetables are prepared and put up on the notice board. Students have the liberty to express their grievances which are escalated if required in order to offer solutions. The Principal in meeting with Faculty directs them to ensure a fair evaluation process. Personal guidance is offered where necessary for the benefit of differently-abled students (Language barriers, learning difficulty). Internal assessment helps teachers to get to know the individual abilities of students which need to be addressed appropriately. The marks obtained by the students are uploaded in the University web portal as per stipulated timelines.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Transparency has always been accorded highest importance by the institution. Internal examinations are conducted by the faculty as per guidelines. Once the evaluation process is carried out, the students are handed over their test papers in order to help them understand their strengths and shortcomings. They also check with

the faculty for any perceived discrepancies which they may encounter. In most cases, the issues are resolved by faculty. In case required, the same may be escalated to the Principal. Being a residential campus, students enjoy a harmonious relationship with faculty member and they are at liberty to clarify doubts beyond classrooms. Faculty are trained to give a patient hearing to student's grievances and ensure timely and appropriate redressal. There has been no instance of examination related issues.

Students are instructed to maintain decorum and respect the sanctity of the examination process. They are not to copy and are aware that copying could lead to strict disciplinary action as deemed necessary. Due to these in-built processes, internal examinations are carried out without errors.

File Description	Documents
Any additional information	View File
Link for additional information	NIl

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The learning outcomes of the course is clearly spelt out at the beginning of the academic year. Faculties are briefed in meetings and they also attend faculty development programs in order to enhance their teaching skills in the ever-changing dynamic scenario. Subject allocation is done based on which faculty prepare their lesson plans and submit it to the Principal for perusal and suggestions. The modules are clearly demarcated and faculty plan methodology, tools and outcome for each of them. Faculty explain the topics to the students with an introduction and conclusion after which students are encouraged to post questions and clarify doubts. They are also given opportunities to research areas using google and other sites and come up with out of the box solutions. Emphasis on customer orientation and the need to strive towards giving guests a satisfying experience is integrated into the curriculum by way of situation handling and case studies. This helps the students to understand the specific requirements of the hotel management program. Each subject has specific outcomes which are discussed and deliberated by the faculty with the students. The learning outcomes include cognitive, and affective outcomes. Teachers and students use different tools depending on the requirements of the modules for

effective comprehension. Learning activities are planned and attainment of program outcomes and course outcomes are evaluated by the institution. The course learning objectives define the level of achievement of each course. The modules are broken into smaller units for easier comprehension. Faculty use assignments or practical tasks to evaluate and analyses student performance. Generating skilled resource including practical competencies in an essential feature of the hospitality industry. Inculcating the right mix of values and skills are emphasized for a successful and sustainable career outcome. Learning is continuous and blended with creativity and innovation in a fast-changing scenario. Students have to undergo internship which is an integral part of the curriculum and enables them to understand work culture and ethics. During the placement exercise, students come to terms with their area of interest based on their experience and potential.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://drive.google.com/file/d/1WH9rfwCj4FSoYBD14fEScW5FBZzYt44O/view?usp=sharing
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution is governed by the syllabi provided by the Bengaluru North University. Students are awarded BHM Degree of 4-year duration as the institution is approved by All India Council for Technical Education. Students undergoing the BHM program are expected to understand the operational and managerial aspects of hotels. Running a hotel is a complex task involving various competencies including planning, organizing, staffing, time management, human resource management and so on. Students are geared up to understand all aspects required to manage a large property. They undergo internship in the 5th Semester which enables them to comprehend various aspects of hotel operations. Thus, students on completion of the program should be in a position to assume managerial responsibilities in their areas of interest. They are expected to apply theoretical knowledge in solving practical issues. The curriculum is designed to broaden their perspective and make them a wholesome personality. Experiential learning is a critical component in understanding hotel management and the institute has provided top classinfrastructure which is constantly upgraded to enable students in their quest to

learn. The program also touches on holistic development which is extremely important in today's scenario. The institute has been providing 100% placement which goes a long way in proving that the program outcomes are in order. The institution analysis the program outcomes Academic Advisory committee meetings are held with industry leaders and academicians for enhancing content in a scenario.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://drive.google.com/file/d/1WH9rfwCj4FSoYBD14fEScW5FBZzYt44O/view?usp=sharing

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

54

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	[Nil](#)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/15saZVEZrayVVYRueZtXPlnCFYvn-hyuN/view?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

PRAYAAS - a social organization comprising of students and staff are involved in the services to the under-privileged. Some of the activities by the organization are:-

Regular blood donation camp is organized, wherein the students and staff donate blood, as a gesture of their responsibility towards saving precious lives.

Health and dental check up camps are organized for the students. Also as a part of social responsibility, food and gifts such as notebooks, pencils, erasers to the local Government school children are distributed. Visits to leprosy centers, homes for orphanages and old age homes, health checkup camps are conducted for them.

Demonstration on Fire safety Methods has been organized every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

124

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

21

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Army Institute of Hotel Management has excellent infrastructure to foster learning. The institute which is fully residential in nature is located in a twelve-acre campus. Class rooms are equipped with LCD projectors and audio-visual equipment to enable Information Communication Technology (ICT). Power point presentations and videos are used extensively keeping in mind the learning environment of the day. Hotel management is a hands-on course. Hence, the institute has practical laboratories to train students in the core areas of hotels effectively. There are 3 kitchens namely, Basic training kitchen, Advance training kitchen and Quantity training kitchen in addition to a training Bakery and Confectionery, to give the students an insight into this fine art. These labs are equipped with small, medium and heavy equipment including utensils, microwave ovens, ranges and so on to offer students experiential learning. Students are trained from the basics and motivated to take up this field, as it has immense potential in the industry. Experts from the industry are invited to interact with students and share their experiences. Chefs are creating waves in today's scenario.

There are two training restaurants, one of which has a training bar attached. Students get to learn food service in addition to the art of mixology which is gaining importance in recent times. Experts from the Industry are invited to deliver sessions on cocktail and mocktail making for the benefit of students. The department is equipped with excellent cutlery, crockery, flatware and linen to match the standards of high- quality service. There is a Front Office lab with an interactive television in order to give the

students inputs to learn about Front Office operations in today's tech savvy scenario. Role plays, group discussions and so on are carried out to enable students to complete the subjects. There is a Housekeeping Lab with Laundry and bed-making room to give the students the desired training in bed making, flower arrangements, towel art, interior decoration and so on. There is a computer lab with IDS Fortune 6.5 software in order to train the students in Property Management Systems as per the curriculum. Students also get to prepare reports giving them the much-needed skills in information technology. The Institute has a well-stocked library with books, magazines, e-journals and computers. The array of books ranges from cookery books to cocktails to fiction, giving students ample opportunities to read. There is a Language Laboratory in which the students get to hone their communication skills, which is given ample importance. There is a mini auditorium with a seating capacity of 240, in order to host events and guest lectures. The auditorium is equipped with state-of-the-art audio-visual equipment. There is an examination hall used exclusively to conduct examinations as per the desired standards. The Institute continuously strives to improve teaching-learning by adapting to the ever-changing scenario and enabling students and faculty to come to terms with the latest trends.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute has adequate facilities for sports, games, and cultural activities. Importance is given to the holistic overall development of students to bring out the best in them. There is a playground in which students can play football and cricket. In addition, there is a volleyball, basketball and badminton court for outdoor games. There is a gymnasium which is continuously upgraded for the benefit of fitness enthusiasts. Indoor sports include table tennis, carrom and chess which are provided in the hostel. Television with cable connection is provided in the lounges for the recreation of the students. An Indoor Auditorium well furnished with audiovisual & AC facility is available for conducting cultural and other events. Interactive learning sessions, rehearsal sessions are held in the AV room.

There is a student cultural committee which organizes various festivals including Janmashtami, Eid, Holi, Dussehra and Deepavali keeping up to the core values of the institution, which is managed by the India Army. Republic Day and Independence Day is celebrated with fervour by the students. Students also organize fresher's day and ethnic day as part of the cultural activities which are programmed in the calendar of events. Students are encouraged to participate in intercollegiate sporting activities in which they have won accolades for themselves and for the institution. Intra-batch sports match are also organized by the sports committee in order to foster the spirit of sportsmanship. There is an in-house group called 'Prayas' which engages in green campus activities like planting saplings.

Swatch Bharath activities are carried out in order to ensure cleanliness. Hygiene, sanitation and cleanliness are accorded due importance and the campus has dustbins placed at strategic locations to ensure that it is litter-free. International Yoga Day is celebrated wherein trainers from external agencies are invited to deliver lectures and conduct Yoga sessions. Hailing from an Army background, students are inclined towards sports and cultural activities and the institution takes care to address these needs.

The Institute conducts CATEFETE – an inter-collegiate competition in Hospitality where students from colleges pan India participate to showcase their talents in front of an eminent jury from the industry. Students play an active role in conceptualizing the theme and competitions for conducting this mega event which has been growing in stature over the years.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

367.37

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software : Easylib**
- **Nature of automation : Fully**
- **Version : 4.4.1**
- **Year of Automation 2007**

Specialized services provided by the library:

- **Electronic Resource Management, Package for e-journals, in-house/remote access to e-publications, Computers & Printers for access, Internet with Wi-Fi facility.**
- **he Institute library is well equipped with the required books recommended by the Bangalore University/Bangalore North University syllabi of BHM course and AICTE. Along with the recommended books are the reference books for the students to**

work on their assignments and projects.

- Popular magazines related to the hotel industry are subscribed for the benefit of the students, to update their knowledge and keep abreast with the latest in the hospitality sector.
- Borrower's cards for 2 books is issued to every student after joining in the first year of the course, which is used by the students all through till the completion of the course.
- Internet facilities are available to complete their assignment and projects.
- The library timings during days of regular class is from 9:00 A.M to 4:00 P.M and on Saturdays from 9:00 A.M to 1:00 P.M.
- The students are kept abreast of the latest addition to the library, by displaying the list on the notice boards.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.28

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **IT facilities include up-gradation of all software including the ones required by the syllabi and curriculum**
- **ICT infrastructure is extended and upgraded with the latest version of hardware and software based on the needs of the newly introduced programs and courses**
- **IDS software is used for III & VII Sem Students to impart training to students and faculty members on Hotel Property Management**
- **All study materials and paper presentation materials are prepared on IT platform and used to impart training in the classroom as well as practicals**
- **Basic knowledge of training on 'MS-Office' is provided to all staff and students**
- **The institution is Wi-Fi enabled resulting in extensive use of internet facilities both on and off the classroom**
- **Students are assigned projects that require them to use the ICT facilities in their academics as well as curriculum**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

53

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

31.12

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures regular maintenance and upkeep of all infrastructural facilities. Regularly holding regular IMC meetings to approve necessary purchases for maintenance of College infrastructure. Admin Incharge supervises the maintenance work carried out by trained in-house experts. Maintenance is also outsourced to appropriate external agencies. Furniture and equipment are purchased on regular basis as per the requirements comprising of faculties.

Classrooms: All classrooms are enabled with ICT tools to supplement the teaching-learning process. HOD, Faculty, Comp Lab Asst lookafter the ICT related work and maintenance of the classrooms by Adm Incharge.

Anchor Hall: Well equipped with audio visual aids with 300 seaters, AC, Interactive Display Board to conduct Seminars, workshops, lecture sessions and etc.,

Laboratories: All the labs are equipped with state-of-the-art instruments. Maintained by Faculty Incharge and Lab Attendant. Periodical service and maintenance of equipment are done and records are maintained. SOPs are maintaining in all labs.

Computer Lab:. Computer lab Asst is responsible for maintenance and functioning of the lab, network facilities in the College. He/She also look up-gradation, internet, biometric services, procurement of hardware and software and other items related to computers.

Library: Librarian look after the functioning of the library. At the time of admission students are issued digitized library cards which will be valid till their final semester. Internet facility is provided in the library and students can access the facility for availing e-resources and other web based information. It also has AC in the reading rooms and working area with power backup facilities. Annually library books are updated, barcode for the books, enabled with e-digital facility. Maintained the log book register.

Sports complex (indoor and outdoor): The College has a standard ground including volley ball and basketball courts where outdoors sports activities are held. The college also has an indoor stadium for badminton, table tennis etc. The facultysupervises the Grounds-men and Grade IV staff assigned for maintenance and repair works.

Cafeteria : Hygienic food is made available. The catering has been given to outsource vendor.

Hostel : There are separate hostels for boys and girls. Students are absolutely safe and secure. There is a mentoring system to address any issues which students are faced with. There are clear-cut guidelines for entry into the hostels to ensure that students are safe. They have access to Faculty Warden, Faculty, Registrar and Principal to address issues round the clock if required.

Health Centre: The health centre of the Institute is governed by the in House Nursing Asst. The health center has one functional bed and has enough space to cater the needs of the patients. It is utilized by students of AIHMCT and the staff members staying in the campus.

Security: The Security of the Institute is headed by the Registrar. He is supported by the Adm Incharge He assigns the duty to the security guards to control and monitor the Institute the campus. Security Guard takes care of the accountability of students, employees, visitors management, and accountability of all out source employees.

Electrical Maintenance: The electrical maintenance section is headed by an Electrician. He is supported by Adm Incharge. Diesel Generating Sets of 62.5 kVA - 2Nos. are used as an alternate source of power during grid power failure.

College Campus : The College has a team of efficient and experienced gardeners to maintain the lawns and flora of the College.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

57

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

57

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

57

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute is driven by its motto – "in pursuit of excellence". Towards this end, the administration strives to ensure that quality education is available to the students. The students are handpicked from a stringent selection process, which aims at nurturing talent and honing the skills of students in their quest for knowledge. The institution enjoys a strong interface with the industry, a relationship which has been built over the years. Hence industry leaders are a part of the orientation process, where in they are called to interact with students to give them a bird's eye view of the industry. Students who join are gradually inducted to the system

and mentoring them and understanding their needs has been built in to the process. The faculty mentors have regular sessions with students in order to break the ice and address issues faced by students. Students by virtue of their background are able to adapt easily and hence a harmonious relationship exists on Campus, which is a great unifying factor. Students are encouraged to participate in co-curricular and extra- curricular activities and they have brought laurels to themselves as well as to the institution. The students are encouraged to be part of debates, discussions, extempore speaking and so on to develop confidence, which will be instrumental in enabling them to place Campus interviews. Students undergo internship in hotels in India and abroad and they have a good understanding of cross cultural environment. Students are part of various in house clubs based on their passion and interests , enabling their overall development. Placements are the acid test of good institutions and the Institution boasts of a 100% track record in Campus placements over the years. The institution invites potential recruiters from the Hospitality industry, retail industry, facility management companies and FMCGs , in order to give students ample employment opportunities across verticals, as the students are well trained to take up jobs in service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute is driven by its motto – "in pursuit of excellence". Towards this end, the administration strives to ensure that quality education is available to the students. The students are handpicked from a stringent selection process, which aims at nurturing talent and honing the skills of students in their quest for knowledge. The institution enjoys a strong interface with the industry, a relationship which has been built over the years. Hence industry leaders are a part of the orientation process, where in they are called to interact with students to give them a bird's eye view of the industry. Students who join are gradually inducted to the system and mentoring them and understanding their needs has been built in to the process. The faculty mentors have regular sessions with students in order to break the ice and address issues faced by students. Students by virtue of their background are able to adapt easily and hence a harmonious relationship exists on Campus, which is a great unifying factor. Students are encouraged to participate in co-curricular and extra- curricular activities and they have brought laurels to themselves as well as to the institution. The students are encouraged to be part of debates, discussions, extempore speaking and so on to develop confidence, which will be instrumental in enabling them to place Campus interviews. Students undergo internship in hotels in India and abroad and they have a good understanding of cross cultural environment. Students are part of various in house clubs based on their passion and interests , enabling their overall development. Placements are the acid test of good institutions and the Institution boasts of a 100% track record in Campus placements over the years. The institution invites potential recruiters from the Hospitality industry, retail industry,

11-04-2022 01:26:43

facility management companies and FMCGs , in order to give students ample employment opportunities across verticals, as the students are well trained to take up jobs in service. prospects in the industry and talk about the latest developments in the industry. Every year Alumni meet is conducted where the experiences are shared between the Alumni and the Alma Mater. Alumni are invited as members for Academic Peer Meeting and College maintains a good rapport with them, which helps in the placement of their juniors. Feedback from them provides their concern to our operational systems and its functioning. Feedback of Alumni serves as a standard to incorporate the measures which need immediate attention/action.

File Description	Documents
Paste link for additional information	http://www.aihmctbangalore.edu.in/alumni.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution is entering its 25th year of existence and has a clearly defined vision and mission in pursuit of excellence and quality education at affordable cost are sacrosanct. The institution endeavour to create global leaders in the hospitality and service sectors in this dynamic scenario. It has been repeatedly ranked over the years among the best hospitality institution in surveys conducted by leading magazines like The Week, India Today in addition to Global Human Resource Development Centre (GHRDC). The institute constantly innovates to keep abreast of the changing scenario in the industry. Teachers are encouraged to attend faculty development programs and equip themselves to take on the challenges of a globally changing scenario. The institution is managed by the Army Welfare Education Society which has spelt out clear cut

guidelines on every aspect of institutional management. The higher military formations constantly check on the performance of the institution through a well-defined reporting system. Teachers are given the liberty to deploy different tools for effective classroom management. They are encouraged to publish research articles and their suggestions are sought for the smooth functioning of the institution. They prepare timetables, lesson plans and are involved in curriculum-related activities at the university level including setting up of question papers and evaluating answer scripts. The institute has perspective plans of starting additional courses and increasing the present capacity of the campus to harness the potential, in times to come. With the guidance of the management and the stakeholders, the institution is looking at reaching greater heights. It enjoys an excellent rapport with the industry and industry leaders are part of the Academic Advisory Committee for bringing about changes to the curriculum to bridge the gap between industry and academia. Industry representatives are also invited during panel discussions on challenges faced by the hospitality industry. They also lend a helping hand by offering guest lectures and being jury members during competitions. The institute enjoys the proactive support of academicians for enhancing the capacity in times to come.

File Description	Documents
Paste link for additional information	http://www.aihmctbangalore.edu.in/vision-mission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute follows modern methods of academic administration, for the efficient and effective functioning of the system. The direction of the leadership is visible in various institutional practices. The Faculty and Staff play a critical role in the day-to-day functioning of the institution. The views of the team are considered during the decision-making process. Faculty are given the freedom to choose their methodology in classroom management. There has been a shift towards ICT which has come to play an important role in academic understanding. The institute is run by the Army Welfare Education Society which conducts an annual meet of heads of institutions to monitor performance and share practices. All policy matters are communicated regularly for effective functioning. The institute

draws its calendar of events based on the University calendar. The Principal assigns subjects to the concerned faculty who are asked to prepare a comprehensive lesson plan to manage academics. Students are continuously monitoredthrough internal evaluation mechanisms. The Principal has been getting grant-in-aid from the Army management due to which the institution is blessed with excellent learning resources for hospitality education. With the motivated faculty team, students have been among the top rank holders in the university. The Principal has also worked hard for conceptualizing and organizing CATAFETE which is an annual Intercollegiate competition for hospitality students pan India duly supported by the staff, faculty and students. The team chalks out plans and coordinates logistics identifies jury and executes the entire event. The event has been gaining popularity over the years and has become a benchmark. The Faculty gain leadership skills and adopt other practices like delegation, time management, teamwork and planning which is the hallmark of good leadership.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute is constantly looking at upgrading the infrastructure and facilities. It aims at offering the best to the community. Plans are put up to the parent body with a request for funds to improve the infrastructure. The grant-in-aid which is received from the Army Welfare Education Society is being effectively utilized to improve the facilities for the student community. The Food Production laboratories which were in a state of fair wear and tear have been refurbished with modern equipment like ovens, kitchen hoods as well small, medium and heavy equipment giving them the much-needed facelift. This is the core area of the hospitality industry and the institute will be able to showcase this area in an effort to create passion in students. Other initiatives including the refurbishing of the computer lab, upgrading the Front Office lab with interactive television, upgrading the housekeeping lab with an ultra-modern suite, creating an auditorium with excellent audio-visual facilities and adding equipment to the gymnasium have been carried out from time to time.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]
Paste link for additional information	http://www.aihmctbangalore.edu.in/
Upload any additional information	[View File]

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution has a well-defined hierarchy. The management of the institution is carried out by Army Welfare Education Society, which has created well-established policies on institutional Management. The institute is controlled by Army channel of Administration. The Chairman of the Institute is the General Officer Commanding, Karnataka and Kerala Sub Area. The Principal, who is the head of the institution reports to the Chairman, through the Officer in Charge (AWES). The Principal manages all the Academicactivities of the institution. He is assisted by the Registrar and Head of Administration, who is in charge of finance, logistics and other administrative functions. The Faculty includes two heads of department and Assistant Professors for the different subjects. The Administration has an Office Superintendent and staff. The number of staff are in accordance to the management policies as well as apex Academic bodies. The reporting structure is clear and rules and regulations pertaining to employment are adhered to. Staff enjoy Provident fund, accommodation on campus, in addition as perks. All appointments are carried out as per policy after advertising in the newspaper. Staff are appointed after the conduct of interviews by a board of officers as constituted by the Chairman or designated convening authority. Appointment letters are issued with appropriate terms and conditions. Periodic appraisals of staff is done annually and staff are awarded increments.

File Description	Documents
Paste link for additional information	http://www.aihmctbangalore.edu.in/
Link to Organogram of the Institution webpage	https://drive.google.com/file/d/1DbkK30obK5oHswhJKvJ4DbqMAUk1x49c/view?usp=sharing
Upload any additional information	[View File]

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute has several welfare schemes for its teaching and non-teaching staff.

- **Employees Provident Fund as per PF rules: The Institute has policy to pay Provident Fund as per the norms of statutory bodies. All eligible staff are paid the employee provident fund**
- **Group Health Insurance: All the staff members are provided group health insurance facilities as per the norms.**
- **Support to economically weaker staff: The economically weaker staff is given full support as per the rules of the University Norms.**
- **Timely Credit of Salary to bank account of employee: In each month, the employee gets the salary on time through bank accounts only**
- **Group 'D' staff are given uniforms**
- **Medical Leave is provided as per the AWES rule book**
- **Institute has enough transportation facilities of two/four wheeler vehicles for conveyance of students, Staff, faculty for ODC/ Exam/Trg/ Placements/ Hospitals**
- **Well ventilated and spacious mess facilities are available in the campus for all the students**
- **Free Wi-Fi facilities are available to all staff members**
- **There are separate facilities/washrooms for Ladies and Gents Faculty members**

- **Medical Centre is available in the campus The facility is open for all residents**
- **The Campus has residential accommodation for teaching and nonteaching staff**
- **Loan facility is extended to group "D" Employees**
- **Duty Leave for attending conferences/seminars/Faculty Development Programmes**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has an effective system for performance appraisal of the staff. Performance Appraisal of the Faculty - At the end of every academic session, the Annual Confidential Report duly filled by the Faculty is submitted to the Principal who is the Initiating Officer. Then ACR are forwarded to the Chairman who is the Reviewing Officer. Performance Appraisal of the non- teaching staff - the

Annual Confidential Report duly filled by the non teaching staff is submitted to the Registrar who is the Initiating Officer. Then ACR are forwarded to the Principal who is Reviewing Officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: Quarterly Internal audit is carried out by the Board of Officers detailed by HQ K & K Sub Area, Bangalore

External Audit: Annual External statutory audit is carried out by the Chartered Accountant firm.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Army Institute of Hotel Management and Catering Technology is a self-financing institution. The funds are generated through the fees collected through the students. There is a Yellow Book for the utilization of Funds. Budget is made for a financial year and approved in the IMC. All major expenditures are budgeted and are spent as per the rules and Standard Operating Procedures (SOP's). A separate budget is allocated in every financial year for the participation of the students at the national and international level competitions. A considerable proportion of the budget is allocated for library up-gradation, purchasing sports equipment and upkeep of the sports complex. Whatever funds are saved are invested in theNationalised Banks as per the rules.

MAINTENANCE OF ACCOUNTS:-

1. **All expenditure as per Financial Regulations issued by HQ AWES**
2. **All expenditure is approved on file by Chairman, AIHMCT.**
3. **Sanction book is being maintained.**
4. **Quarterly Audit Board carried out at the command level.**
5. **Yearly Audit done by Chartered Accountant.**
6. **In the Institute Tally package is being used for accounts.**
7. **SOPs updated regularly.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The Internal Quality Assurance Cell was started in the year 2014 to monitor the quality of services being provided by the institution to its stakeholders. An IQAC committee is formed and approved by the governing body to take care of Quality assurance strategies and processes.
- AIHMCT is committed to continually improve the infrastructure, enhance the faculty competencies and empower the students to self-learning.
- The IQAC enables the institution to focus on this mission.
- It strives to be the best so that it can be to provide the best to its students as that is what they truly deserve.
- IQAC conducts quarterly meetings.
- Timely submission of AQAR to NAAC
- IQAC conducts Academic and Administrative Audit
- Various workshops are organized on academic, professional and psycho-sociological themes for benefit of the students as well as teachers like hands-on workshop, Guest Lectures, entrepreneurial workshops, yoga camps, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- Syllabus up-gradation: The syllabus is discussed at the University level at the meetings of the Board of Studies and within the institute in the Academic Advisory Council meetings.
- Additions of E-resources: The institute is constantly upgrading the e-resources which help in the research and knowledge enhancement of the students.
- For meeting the industry requirements, there have been special grooming sessions organized by the college and a series of lectures have been conducted to enhance their capabilities to face the interview at national and international levels.
- Deputed Lecturers to participate in International/National level Conferences, Workshops, FDPs. Deputed Students to participate in Symposiums, International Level Conferences, Seminars and Interactive Sessions

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is practiced in the institution. Admission to the program is through a transparent process which includes Written Admission Test based on which the merit list is drawn. Students irrespective of gender are offered admission to the program based on the criteria and marks obtained. During the orientation process, students are briefed about gender equality and there is absolutely no differentiation or bias. Practical aspects of training are quite demanding physically, despite which Boys and Girls are assigned identical tasks. There are various committees with a mix of students based on their interests. The institute also has a social group called "Prayaas" which actively carries out campus initiatives

'Swatch Bharat Abhiyan' and plantation drives. In addition, the syllabus too has subjects like Indian Constitution and Human Rights as well as Science and Society to instil the right values in the community. There are separate hostels for boys and girls and students are absolutely safe and secure. There is a mentoring system to address any issues which students are faced with. There are clear-cut guidelines for entry into the hostels to ensure that students are safe. They have access to Faculty Warden, Faculty, Registrar and Principal to address issues round the clock if required.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a. Safety and Security B Counseling C. Common Room

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste generated and managed in the campus is segregated into following types:

Solid Waste Management:

For the collection of regular solid waste, garbage bins are kept at different places on the campus. The Institution has a waste management dump, all the waste is collected from garbage bins and

dumped in that place. The waste is separated as biodegradable and plastics. . The students are instructed and informed of the need to keep the campus clean and not litter in the campus.

Liquid Waste Management:

Liquid waste from sanitation is let into the appropriate drainage system provided. This wastewater is pumped into the sewage treatment plant. This wastewater is recycled and collected in the reservoir and used for plantation. Institute also educates the students regarding rainwater harvesting and takes up activities like save water campaign. Trees and lawns are maintained with water sprinklers to avoid water wastage. Constant reminders are sent to students to strictly practice restraint in wasting resources. The institution is having two rainwater harvesting points.

E-Waste Management:

E-waste is very minimal as the students are not encouraged to use CDs and other temporary resources. Most of the information is shared through email and hence the e-waste is very negligible to manage. There has been a critical endeavour towards E-waste management ensuring that no discarded computers or printers are lying idle in the office premises. .The unserviceable electronic waste and computer accessories are auctioned to licensed purchasers for recycling. All hard disks are destroyed before auctioning and then scrap is handed over for disposal. Students are also educated by lectures on edisposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1XMbdQ-UzhPkUHSPFZ4m181aFA7YLV0lx/view?usp=sharing
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly,

C. Any 2 of the above

**barrier free environment Built environment
with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment   5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen   reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The Institute is an Army run institution. Hence there is absolutely
no scope for division on caste, creed, religion or language. All
students write a Written Admission Test (WAT) and the merit list of
students is drawn based on the scores obtained in the WAT.
Subsequently, the students are called to join the institute. During
the admission process pertinent information is shared with the
students. Students who come from different backgrounds blend with
one another and ensure a harmonious relationship on Campus. The
values of the institution are accorded top priority and students are
mentored to understand this facet. Students and faculty enjoy a good
rapport and partake in all cultural events organized in the
institution. The core values of universal brotherhood is followed in
letter and spirit and there is a sense of camaraderie in the
community. The institution believes in upholding these values and
strives to foster responsible citizens of tomorrow.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute has organized lectures on Constitution day, where the importance of Indian constitution was explained to all students and staff. It was also explained that the Indian Constitution provides some fundamental rights to all citizens but each citizen has duties and responsibilities towards nation-buildingTo generate effective values amongst the students and employees of the Institution towards constitutional obligations: values, rights, duties and responsibilities of citizens. AIHMCT also organizes national functions like Republic Day and Independence Day during which lectures, drama, street plays etc., are organized. There are separate codes of conduct for the students and the staff.

Students' Hand Book: The focus of this handbook is to streamline the process of learning and to inculcate discipline in the campus which prepares the students not only to be good citizens of the nation but also for successful induction into the corporate environment. This handbook signifies that self-awareness and self- discipline are the most important steps to Effective Leadership and also enlisted in the code of conduct of various committees. The focus of this handbook is to streamline the process of learning and to inculcate such discipline in the campus which prepares the students for successful induction in the corporate environment.

Army Welfare Education Society (AWES) Rules and Regulations Vol -II for Professional Colleges: This book depicts the rules, regulations, and code of conduct to be followed by the Director/Principal/ Registrar, Faculty and Staff of the Professional Colleges under Army Welfare Education Society (AWES).

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes all National Festivals, irrespective of religion bias with enthusiasm. Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. The institution practices pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals. Staff and students get to know the importance of national integrity in the country in general and their role.

1Republic Day (26th January)

Republic Day is celebrated on January 26 to commemorate the adoption of constitution with great enthusiasm and patriotism. On this day, various formal events including Flag-hoisting and cultural Programmes are organized and which are followed by "Constitution awareness program" in which students and staff members are sensitized of their duties towards our nation and rights given to them by our constitution.

Independence Day (15th August)

It is celebrated each year to mark the beginning of an era of deliverance from the clutches of British Colonialism. It is a grand event marked with the flag hoisting and various cultural programmes which includes dance, poem recitations and street plays.

Festivals like Eid, Christmas, Diwali, Lohri, Ambedkar Jayanti etc.

Apart from this, the students and staff are given freedom and responsibility to observe, celebrate any other days of importance, be it leaders, events, religious festivals, or other ideologies that inspired present or past without any fear or favor. The Institute is also nurturing ground for future leaders and entrepreneurs to make difference to the future generations. Street plays are performed on those days citing their ideologies and ideas. Various cultural events are also held in the Institute. Students are encouraged to participate in debates, quizzes and other competitions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	*View File*
Geo tagged photographs of some of the events	*View File*
Any other relevant information	*View File*

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1

1. Title of the Practice : Placements/Internships

2. Objectives of the Practice

(A) The Placement

- To empower students through employability, making them socially, politically and economically active citizens
- The Placement Cell organizes talks on academic and career development, training programs and workshops to bridge the knowledge gap between students and the job market

(B) Internship

- To learn and hone the finer aspects of hotel management studies
- To provide impetus to understand the pros and cons of managerial traits
- Internship overseas have the advantage of quality exposure and can experience cross cultural environment

3. The Context

Cell provide a vibrant platform to meet the different needs of students for employability.

The Placement at AIHM&CT is varied with recruitment options both incorporates and public sector as well as entrepreneurship. Placement cell explores and coordinates with reputed International Hotel Chains and Tourism related service segments. Campus interviews are conducted much before the completion of their Degree programme. Every student is provided three placement opportunities to secure placements. Placement for all students are provided with smart packages comparable to the best available in the country. Our placement record has been worth a mention.

Internship is an integral part of the University curriculum (Bangalore North University) and require to be given adequate attention to ensure that the students learn and hone the finer aspects of hotel management studies. It can be from foreign or from the India only, the internship is provided in top hotel brands. The students are assigned to carry out various responsibilities and assignments to be accomplished during the course of their training that would provide impetus to understand the pros and cons of managerial traits. Students who processed overseas will definitely have the advantage of quality exposure and can experience cross cultural environment.

4. The Practice AIHMCT coordinates with various top recruiters for

campus placements. Top Hoteliers like Spinaker, Marriott (Singapore), The Greenbrier (America Resort), Le Café De La Plage(Makibu), Hyatt, The Leela Palaces, Shangri-La, Oberoi, Du Cote Des Olivades, Taj, Hilton, etc., are keen to recruit our students. Students' profile is created as dossier with their positive and academic outcomes. The Institution prepares its students from first year onwards AIHMCT scrutinizes the recruiter's profiles and schedules a preliminary presentation by them which informs the students about the job profile, working conditions and growth opportunities. The Hotel segments conduct the interview on the date it includes Brand introduction, Skill Test, group discussion, Personal interview, Psychometric Test, General Manager Interview and Placements. Personality development programmes are conducted to know the basic etiquette/ communication language, case studies and industry interface.

Internship : AIHMCT ensures six-month internship programmes for its third year students. The college also offers add-on courses on an average to move beyond the curriculum knowledge.

Overseas: Tortiniere , Hotel-Restaurant Le Bon Labourer, Hotel Best Annecy, Hotel-Restaurant Le Bon Labourer, Le Montrachet, Property Name, Societe Des Hotels Regina Et De La Plage, The Hotel Cures Marine Trouville, Hotel La Co (o) rniche , Le Domaine Des Avenieres, Hotel Lune de Mougins, Hotel Le Richebourg ,Hotel Senechal, Hotel Charbonnel, Omni interlocken hotel, The Greenbrier, Omni interlocken hotel and etc.,

Pan India :Taj, Leela Palace, Mahindra Resort, Marriott,Leela Palace, Hotel Pride,Mahabir Galaxy,Hotel Andaz,JW Marriott,Hotel Sayaji,Zone by the Park,Four Points Sheraton,Lemon Tree and etc.,

5. Evidence of Success

The placement record of the college is extremely successful when compared to its peers.

Year Student Strength No of Students Placed Avd Salary (in lakhs)

2015-16 54 54 2.56

2016-17 57 57 1.77

2017-18 59 58 2.92

2018-19 58 58 3.01

2019-20 58 58 2.75

2020-21 57 57 2.25

Placement Experience:

Kamlesh chand

Batch2019 BHM,July 23, 2019

"Good college with good placement"

The college guarantees 100% placements and I have seen that with my previous batches. Companies with a good brand value and good reputation are invited for campus placements such as TAJ, ITC, Lemon Tree etc. There is internship for 4 months in all departments.

SRSubham Rana

Batch2019 BHM, June 20, 2019

Many top brands of the hotel industry and the brand like the puma, reliance, etc are provided by the college. The placement is 100 percent and u will get lots of opportunities to showcase your talent to the company's.

Internship Statistics

Year Student Strength No of Students underwent internship

2015-16 54 54

2016-17 57 57

2017-18 59 59

2018-19 58 58

2019-20 58 58

2020-21 57 57

6. Problems Encountered and Resources Required

Due to CORONA-19 pandemic, students are not able to join the companies in time. There has been a considerable improvement in the

resources provided for placement activities in the last five years. However, further resources are required for better multimedia rooms and other infrastructural resources to meet the increasing demand for placements in better companies.

BEST PRACTICE - 2

1. Title of the Practice: Celebration of National comrades

2. Objectives of the Practice

- A mission towards better India by breaking the boundaries of religion and caste.
- Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs.

3. The Context

The Institution organizes all National Festivals, irrespective of religion bias with enthusiasm. The institution practices pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals. Staff and students get to know the importance of national integrity in the country in general and their role.

4. The Practice

Republic Day (26th January)

Republic Day is celebrated on January 26 to commemorate the adoption of constitution with great enthusiasm and patriotism. On this day, various formal events including Flag-hoisting and cultural Programmes are organized and which are followed by "Constitution awareness program" in which students and staff members are sensitized of their duties towards our nation and rights given to them by our constitution.

Independence Day (15th August)

It is celebrated each year to mark the beginning of an era of deliverance from the clutches of British Colonialism. It is a grand event marked with the flag hoisting and various cultural programmes which includes dance, poem recitations and street plays.

Festivals like Eid, Christmas, Encirnmental Dya, Diwali, Lohri,

Ambedkar Jayanti etc.

Apart from this, the students and staff are given freedom and responsibility to observe, celebrate any other days of importance, be it leaders, events, religious festivals, or other ideologies that inspired present or past without any fear or favor. The Institute is also nurturing ground for future leaders and entrepreneurs to make difference to the future generations. Street plays are performed on those days citing their ideologies and ideas. Various cultural events are also held in the Institute. Students are encouraged to participate in debates, quizzes and other competitions.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Army Institute of Hotel Management & Catering Technology, Bangalore was established in Aug 1996, under the aegis of Army Welfare Education Society, New Delhi, to impart quality education in Hotel Management, to the wards of Army personnel (both serving and retired). The institution offers four year Bachelor in Hotel Management (BHM) degree and is affiliated to Bangalore University and Bangalore North University and is approved by All India Council for Technical Education.

Over a period of time, the Institution has carved a niche for itself, in the field of Hospitality education. The students are from a disciplined background and with the administrative backing of the Indian Army, coupled with the efforts of the dedicated staff, the Institution has been ranked continuously among the best institutions in Hotel Management, in the country, in surveys conducted by leading magazines like The Week and India Today.

The selection of students is done through a Written Admission Test (WAT), which was conducted online, this year owing to the pandemic. The merit list is drawn based on the performance of the students, who are subsequently intimated to join the institute. There is an Orientation programme, in which Industry representatives are invited

to motivate the students about the opportunities in the industry.

The Institute follows the stipulated curriculum and enables them to develop their personality in order to harness them to face the challenges of the future. The Institution takes pride of state of the art infrastructure with training kitchens, training restaurants, Front Office Lab, Housekeeping Lab, Language Lab, Computer Lab and Library, giving the students an ideal platform for learning.

The Institute has an efficient placement cell, which communicates and interacts with prospective employers, who are invited to conduct on campus interviews. The range of employers include Hospitality Industry, Travel Industry, Facility Management companies, Retail sector to incl, FMCGs. In addition, several students have also joined the Indian Armed forces, due to their intrinsic abilities. The institution takes pride of a 100% placement record.

The Institute also interacts with Industry leaders and Academia, in order to keep abreast with the latest developments in the Industry, with Academic Advisory Council meetings. This helps in monitoring the performance of the institute in a multifaceted dynamic environment. The faculty are having hands on experience, in order to impart knowledge and skills in the core competency areas.

The students undergo Personality Development,abinitio, in order to prepare them for placements, including activities like group discussions, debates, extempore speaking and psychometric tests, in order to enhance their employability potential.

The students are also encouraged to be a part of different clubs, based on their interests, in order to mould their overall personality. The students participate in various intercollegiate as well as intra-collegiate events and bring laurels to themselves and the institution.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is affiliated to Bangalore University and Bangalore North University. The Hotel Management syllabi s is decided by the Commerce department which circulates it to the Institute. After assessing the syllabi the subject allocation is done to concerned Faculty, based on the university calendar of events. The Institute also prepares its own calendar of events for smooth functioning. The faculty prepares lesson plans based on the syllabi and the same is ratified by the Principal. The timetable is planned to keeping in mind the number of hours as stipulated in the syllabus. Theory and Practical classes are conducted accordingly and the concerned subject faculty takes the responsibility of using appropriate tools in order to deliver the lessons effectively. Experiential learning is an integral part of hotel management. Students need to learn in training Kitchens, Restaurant, Housekeeping and Front Office Laboratories in order to enhance their employability skills at the time of completion of the course. Hence the institute has constantly strived to improve the lab infrastructure to benefit the student community. Additionally, students are put through soft skills training to improve their communication skills, build their confidence and face the challenges of the corporate world. Industry experts are invited to share their experiences with students for getting an insight on current trends. Industry Experts and Academia are also part of meetings in order to revamp the syllabi and bridge the gaps between the institution and the industry. Students and Faculty are also encouraged to participate in events like Seminars and Workshops to reap the benefits in this dynamic scenario. Over the years, students have been securing top ranks in the university.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://drive.google.com/file/d/1WeGYn1NAPqVYfA5u5cldf6kfjB8sq50W/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared based on the university calendar of events. The institute believes in overall development of the students. Towards this end faculty are engaged in continuously evaluating students and guiding them in their quest for learning. Internal assessment tests are conducted and the students are briefed about their strengths and short coming. There an effective mentoring system in place which enables students to seek clarification from their mentors as and when necessary. Being a residential campus student are able to access information from various sources including peer groups and seniors in order to reap the benefits. The internal assessment is carried out based on the criteria stipulatedby the university. Attendance is monitored and daily assembly is a ritual being followed by the institute. Assignments are given to the students in order to assess their critical thinking skills and enable them to come up without the box ideas.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	http://www.aihmctbangalore.edu.in/studentcorner/AcademicCalendar.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

57

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

57

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

AIHMCT has integrated the cross-cutting issues in the curriculum either through introduction of specific courses which enhance professional competencies or through the conduct of various programmes addressing social issues and human rights. These activities enhance professional competencies and inculcate social & ethical values, human values, environment sensitivity etc., thereby leading to the holistic development of students. 1.Professional Ethics: Constitution of India & Human Rights has been incorporated in the course to give awareness about Integrity. trustworthiness Respect for others. & Accountability. 2. Gender Sensitivity: It is accomplished through the interace of theory and practical. Various platforms like field work, community outreach, seminars, conferences, guest lectures, etc are provided to encourage the intermingling of students and to enhance Gender sensitivity, respect and tolerance among them. 3. Human Values : 'Prayas' an in-house group engages in green campus activities like planting saplings. Swatch Bharath activities are carried out in order to ensure cleanliness. Hygiene, sanitation and cleanliness are accorded due importance and the campus has dustbins placed at strategic locations to ensure that it is litter free. International Yoga Day is celebrated wherein trainers from external agencies are invited to deliver lectures and conduct Yoga sessions. Hailing from an Army background, students are inclined towards sports and cultural activities and the institution takes care to address these needs. The Institute conducts CATEFETE – an intercollegiate competition in Hospitality where students from colleges pan India participate to showcase their talents in front of an eminent jury from the industry. 4. Environment and Sustainability: Environmental & Public Health has been incorporated as a course to increase awareness about the environmental issues and their possible solutions. Various activities such as guest lectures, industrial visits etc., are

organized to sensitize the students about environmental issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

59

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	[Nil](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

60

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution is evaluating the learning levels of the students abinitio. The students undergoing the program have to clear a written admission test, which is conducted at centres across India. A merit list is drawn up, based on which 60 students are called for counselling to take up admission in the Institute. In case, the shortlisted students are not keen on taking up admission, then the waitlisted students are instructed to proceed for admission. The students are subjected to a rigorous round of counselling, in which they are assessed by the Principal and Registrar. Subsequently, students start attending classes as per the time table. Students are evaluated by the Faculty to understand their learning ability. They are encouraged to clarify doubts in the classroom or in any area where the students are comfortable. Students are not classified to be slow learners as the institute believes in providing equal opportunities for all students. However, the faculty are briefed to have an eye on students who are at different levels and offer customised solutions. Being a residential campus, the atmosphere in the campus is different and enables students to interact with faculty at all times. Students are also assigned to faculty mentors, where in they discuss their problems in confidence. Students enjoy a harmonious relationship with the staff and efforts are made to ensure that all students are able to achieve their academic pursuits. Students who are advanced learners are encouraged to foster their skills to their peer. This is a win-to-win situation for both category of students. The students are constantly interacting with senior students, who too play 'role model',which is unique to the nature of the Institution. In case the faculty feels the need, remedial classes are offered to students to ensure that the students are able to cope up with their immediate need to clear their examinations. Students are encouraged to engage with the faculty in areas beyond the

classroom, where in they feel free to clarify their doubts. Being a residential campus, faculty also take care of hostels, giving students an opportunity to interact with them. Students are given ample space to pursue their passion, by participating is sports and extra- curricular activities. Those who are ahead of other are encouraged to participate in intercollegiate events and competitions, where in they bring accolades. The emphasis is on making students comfortable, so as to enable them to overcome their short comings and strive to succeed. The bonding which exists in the community is a balancing factor in bridging the gaps between students with different learning abilities.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
235	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods are used extensively, in order to make learning effective. Hotel Management requires hands on learning. Hence, the students are taught using different methodologies like role play, case studies and so on on the class rooms. Students are encouraged to discuss, debate and flip learning is also adopted, where students prepare and present PPTs after getting the necessary inputs from the faculty. There are well equipped labs where the students get to learn experientially, which is extremely essential, as skill centric learning is critical to understand the practical aspects of Hotel Management. In the Training Kitchens, students prepare food with the help of

instructions from the faculty. In the process, students get to come to terms with their mistakes as well as the correct procedures being followed. Hence, students are given adequate practical knowledge in the core subjects, which enables them to understand the operational aspects of a Hotel. This will ultimately give them the much-needed cutting edge at the time of Campus placements. Focusing on the enhancing the employability skill of the students is a critical aspect of the curriculum and the institute walks the extra mile by, laying emphasis on student centric learning methodology. Students' interests are identified in order to encourage them to focus on their passion. Students are also exposed to sessions by experts from the industry, where the students get a different perspective, which also stimulates their critical thinking. Students are given assignments, which helps them to learn on their own and open up their minds to explore. They go through Personality Development sessions which has been integrated in to the curriculum, enabling and empowering students to learn aspects such as leadership, time management, decision making, negotiation skills and so on, which provides them holistic development. Students are extremely creative and they are encouraged to be brand ambassadors of the institution.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Internet Communication Technology (ICT) is the order of the day. This has revolutionized all aspects of life and teaching is no exception. The institute has geared up to this game changer and teachers are using ICT for efficient teaching and learning. All classrooms are equipped with LCD Projectors and audio- visual equipment to support this method. Keeping the current trends in mind, faculty have been encouraged to adapt to ICT to the extent possible in order to make the delivery effective. The faculty prepare powerpoint presentations and download videos for better understanding. Smart classrooms have been established with interactive televisions to facilitate teaching. Students are encouraged to prepare powerpoint presentations in an effort to boost their confidence and enhance their communication skills in the digital era. There is a customized software with a property

management system in the computer lab to train students on the specific needs of the industry. Students get to learn about hospitality-related operating tools which is important when they enter the industry. Feedback from industry has also revealed that students are required to prepare reports using excel sheets and other tools as desired by the management. In the training kitchens, ICT has been used effectively for demonstration by celebrity Chefs on recipes. Students have access to YouTube videos to learn about abstract topics like wine manufacture, cocktail making, mixology and so on. Similarly, aspects like bed making and room cleaning can be taught to the students with the help of videos.

ICT increases the motivation of the students and they show more interest and become more involved in the academic process. There are computers in the library which enables students to work on assignments and enhance their tech savvy capabilities which is the need of the hour. The use of this technology has also led to improved interaction between students and teachers as they are able to comprehend topics in a better manner. This has enhanced creativity in areas like interior decoration and visual merchandising. ICT also prepares them to enables students to understand concepts like digital marketing, artificial intelligence, and machine learning which are acquiring immense importance in a global evolving scenario.

The teaching faculty have started giving assignments through google classroom and students are able to respond with their hand-held devices. The teachers are also learning about concepts like proctored examinations and how it is supervised online. Various platforms like MS Teams and Google meet have acquired immense importance especially in recent times. Teachers have been encouraged to use these platforms as and when required in order to enhance the learning experience.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[Nil](Nil)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

104

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous internal evaluation is being followed as per the norms of the affiliated University. The institute has an academic calendar that is in alignment to the university calendar of events. Students are issued a handbook with appropriate joining instructions and modalities of academics in order to educate them of thein-house rules and regulations which gives them a clear understanding of the process being adopted. Internal tests are conducted based on the timetable which is communicated to the students ahead of time. Emphasis on overall student learning. The internal marks awarded to students is based on attendance, assignments and class tests as per university norms. The answer scripts are evaluated by the concerned faculty and are returned to the students to enable them to understand their shortcomings as well as positive learning experiences. The evolution in practical is based on tasks carried out in individual laboratories as per the guidelines stipulated in the syllabi. Student's performance in the internal assessment is used to identify their learning ability, to address remedial action as deemed necessary. Counseling sessions are used to help students resolve conflicts. The faculty may adopt innovative methods by conducting quiz, and having group discussions in order to enhance the learning experience. The faculty under the guidance of the Head of the Institution are involved in the process of conduct of examinations which is carried out meticulously. Timetables are prepared and put up on the notice board. Students have the liberty to express their grievances which are escalated if required in order to offer solutions. The Principal in meeting

with Faculty directs them to ensure a fair evaluation process. Personal guidance is offered where necessary for the benefit of differently-abled students (Language barriers, learning difficulty). Internal assessment helps teachers to get to know the individual abilities of students which need to be addressed appropriately. The marks obtained by the students are uploaded in the University web portal as per stipulated timelines.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Transparency has always been accorded highest importance by the institution. Internal examinations are conducted by the faculty as per guidelines. Once the evaluation process is carried out, the students are handed over their test papers in order to help them understand their strengths and shortcomings. They also check with the faculty for any perceived discrepancies which they may encounter. In most cases, the issues are resolved by faculty. In case required, the same may be escalated to the Principal. Being a residential campus, students enjoy a harmonious relationship with faculty member and they are at liberty to clarify doubts beyond classrooms. Faculty are trained to give a patient hearing to student's grievances and ensure timely and appropriate redressal. There has been no instance of examination related issues.

Students are instructed to maintain decorum and respect the sanctity of the examination process. They are not to copy and are aware that copying could lead to strict disciplinary action as deemed necessary. Due to these in-built processes, internal examinations are carried out without errors.

File Description	Documents
Any additional information	View File
Link for additional information	NIl

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The learning outcomes of the course is clearly spelt out at the beginning of the academic year. Faculties are briefed in meetings and they also attend faculty development programs in order to enhance their teaching skills in the ever-changing dynamic scenario. Subject allocation is done based on which faculty prepare their lesson plans and submit it to the Principal for perusal and suggestions. The modules are clearly demarcated and faculty plan methodology, tools and outcome for each of them. Faculty explain the topics to the students with an introduction and conclusion after which students are encouraged to post questions and clarify doubts. They are also given opportunities to research areas using google and other sites and come up with out of the box solutions. Emphasis on customer orientation and the need to strive towards giving guests a satisfying experience is integrated into the curriculum by way of situation handling and case studies. This helps the students to understand the specific requirements of the hotel management program. Each subject has specific outcomes which are discussed and deliberated by the faculty with the students. The learning outcomes include cognitive, and affective outcomes. Teachers and students use different tools depending on the requirements of the modules for effective comprehension. Learning activities are planned and attainment of program outcomes and course outcomes are evaluated by the institution. The course learning objectives define the level of achievement of each course. The modules are broken into smaller units for easier comprehension. Faculty use assignments or practical tasks to evaluate and analyses student performance. Generating skilled resource including practical competencies in an essential feature of the hospitality industry. Inculcating the right mix of values and skills are emphasized for a successful and sustainable career outcome. Learning is continuous and blended with creativity and innovation in a fast-changing scenario. Students have to undergo internship which is an integral part of the curriculum and enables them to understand work culture and ethics. During the placement exercise, students come to terms with their area of interest based on their experience and potential.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://drive.google.com/file/d/1WH9rfwCj4FSoYBD14fEScW5FBZzYt44O/view?usp=sharing
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution is governed by the syllabi provided by the Bengaluru North University. Students are awarded BHM Degree of 4-year duration as the institution is approved by All India Council for Technical Education. Students undergoing the BHM program are expected to understand the operational and managerial aspects of hotels. Running a hotel is a complex task involving various competencies including planning, organizing, staffing, time management, human resource management and so on. Students are geared up to understand all aspects required to manage a large property. They undergo internship in the 5th Semester which enables them to comprehend various aspects of hotel operations. Thus, students on completion of the program should be in a position to assume managerial responsibilities in their areas of interest. They are expected to apply theoretical knowledge in solving practical issues. The curriculum is designed to broaden their perspective and make them a wholesome personality. Experiential learning is a critical component in understanding hotel management and the institute has provided top classinfrastructure which is constantly upgraded to enable students in their quest to learn. The program also touches on holistic development which is extremely important in today's scenario. The institute has been providing 100% placement which goes a long way in proving that the program outcomes are in order. The institution analysis the program outcomes Academic Advisory committee meetings are held with industry leaders and academicians for enhancing content in a scenario.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://drive.google.com/file/d/1WH9rfwCj4FSoYBD14fEScW5FBZzYt44O/view?usp=sharing

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

54

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/15saZVEZrayVVYRueZtXPlnCFYvn-hyuN/view?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

PRAYAAS - a social organization comprising of students and staff are involved in the services to the under-privileged. Some of the activities by the organization are:-

Regular blood donation camp is organized, wherein the students and staff donate blood, as a gesture of their responsibility towards saving precious lives.

Health and dental check up camps are organized for the students. Also as a part of social responsibility, food and gifts such as notebooks, pencils, erasers to the local Government school children are distributed. Visits to leprosy centers, homes for orphanages and old age homes, health checkup camps are conducted for them.

Demonstration on Fire safety Methods has been organized every year.

File Description	Documents
Paste link for additional information	[Nil](#)
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`124`

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`21`

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`2`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Army Institute of Hotel Management has excellent infrastructure to foster learning. The institute which is fully residential in nature is located in a twelve-acre campus. Class rooms are equipped with LCD projectors and audio-visual equipment to enable Information Communication Technology (ICT). Power point presentations and videos are used extensively keeping in mind the learning environment of the day. Hotel management is a hands-on course. Hence, the institute has practical laboratories to train students in the core areas of hotels effectively. There are 3 kitchens namely, Basic training kitchen, Advance training kitchen and Quantity training kitchen in addition to a training Bakery and Confectionery, to give the students an insight into this fine art. These labs are equipped with small, medium and heavy equipment including utensils, microwave ovens, ranges and so on to offer students experiential learning. Students are trained from the basics and motivated to take up this field, as it has immense potential in the industry. Experts from the industry are invited to interact with students and share their experiences. Chefs are creating waves in today's scenario.

There are two training restaurants, one of which has a training bar attached. Students get to learn food service in addition to the art of mixology which is gaining importance in recent times. Experts from the Industry are invited to deliver sessions on cocktail and mocktail making for the benefit of students. The department is equipped with excellent cutlery, crockery, flatware and linen to match the standards of high- quality service. There is a Front Office lab with an interactive television in order to give the students inputs to learn about Front Office operations

in today's tech savvy scenario. Role plays, group discussions and so on are carried out to enable students to complete the subjects. There is a Housekeeping Lab with Laundry and bed-making room to give the students the desired training in bed making, flower arrangements, towel art, interior decoration and so on. There is a computer lab with IDS Fortune 6.5 software in order to train the students in Property Management Systems as per the curriculum. Students also get to prepare reports giving them the much-needed skills in information technology. The Institute has a well-stocked library with books, magazines, e-journals and computers. The array of books ranges from cookery books to cocktails to fiction, giving students ample opportunities to read. There is a Language Laboratory in which the students get to hone their communication skills, which is given ample importance. There is a mini auditorium with a seating capacity of 240, in order to host events and guest lectures. The auditorium is equipped with state-of-the-art audio-visual equipment. There is an examination hall used exclusively to conduct examinations as per the desired standards. The Institute continuously strives to improve teaching-learning by adapting to the ever-changing scenario and enabling students and faculty to come to terms with the latest trends.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute has adequate facilities for sports, games, and cultural activities. Importance is given to the holistic overall development of students to bring out the best in them. There is a playground in which students can play football and cricket. In addition, there is a volleyball, basketball and badminton court for outdoor games. There is a gymnasium which is continuously upgraded for the benefit of fitness enthusiasts. Indoor sports include table tennis, carrom and chess which are provided in the hostel. Television with cable connection is provided in the lounges for the recreation of the students. An Indoor Auditorium well furnished with audiovisual & AC facility is available for conducting cultural and other events. Interactive learning sessions, rehearsal sessions are held in the AV room.

There is a student cultural committee which organizes various festivals including Janmashtami, Eid, Holi, Dussehra and Deepavali keeping up to the core values of the institution, which is managed by the India Army. Republic Day and Independence Day is celebrated with fervour by the students. Students also organize fresher's day and ethnic day as part of the cultural activities which are programmed in the calendar of events. Students are encouraged to participate in intercollegiate sporting activities in which they have won accolades for themselves and for the institution. Intra-batch sports match are also organized by the sports committee in order to foster the spirit of sportsmanship. There is an in-house group called 'Prayas' which engages in green campus activities like planting saplings.

Swatch Bharath activities are carried out in order to ensure cleanliness. Hygiene, sanitation and cleanliness are accorded due importance and the campus has dustbins placed at strategic locations to ensure that it is litter-free. International Yoga Day is celebrated wherein trainers from external agencies are invited to deliver lectures and conduct Yoga sessions. Hailing from an Army background, students are inclined towards sports and cultural activities and the institution takes care to address these needs.

The Institute conducts CATEFETE – an inter-collegiate competition in Hospitality where students from colleges pan India participate to showcase their talents in front of an eminent jury from the industry. Students play an active role in conceptualizing the theme and competitions for conducting this mega event which has been growing in stature over the years.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

367.37

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software : Easylib**
- **Nature of automation : Fully**
- **Version : 4.4.1**
- **Year of Automation 2007**

Specialized services provided by the library:

- **Electronic Resource Management, Package for e-journals, in-house/remote access to e-publications, Computers & Printers for access, Internet with Wi-Fi facility.**
- **he Institute library is well equipped with the required books recommended by the Bangalore University/Bangalore North University syllabi of BHM course and AICTE. Along**

- **with the recommended books are the reference books for the students to work on their assignments and projects.**
- **Popular magazines related to the hotel industry are subscribed for the benefit of the students, to update their knowledge and keep abreast with the latest in the hospitality sector.**
- **Borrower's cards for 2 books is issued to every student after joining in the first year of the course, which is used by the students all through till the completion of the course.**
- **Internet facilities are available to complete their assignment and projects.**
- **The library timings during days of regular class is from 9:00 A.M to 4:00 P.M and on Saturdays from 9:00 A.M to 1:00 P.M.**
- **The students are kept abreast of the latest addition to the library, by displaying the list on the notice boards.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	[Nil](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.28

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **IT facilities include up-gradation of all software including the ones required by the syllabi and curriculum**
- **ICT infrastructure is extended and upgraded with the latest version of hardware and software based on the needs of the newly introduced programs and courses**
- **IDS software is used for III & VII Sem Students to impart training to students and faculty members on Hotel Property Management**
- **All study materials and paper presentation materials are prepared on IT platform and used to impart training in the classroom as well as practicals**
- **Basic knowledge of training on 'MS-Office' is provided to all staff and students**
- **The institution is Wi-Fi enabled resulting in extensive use of internet facilities both on and off the classroom**
- **Students are assigned projects that require them to use the ICT facilities in their academics as well as curriculum**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

53

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

31.12

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures regular maintenance and upkeep of all infrastructural facilities. Regularly holding regular IMC meetings to approve necessary purchases for maintenance of College infrastructure. Admin Incharge supervises the maintenance work carried out by trained in-house experts. Maintenance is also outsourced to appropriate external agencies. Furniture and equipment are purchased on regular basis as per the requirements comprising of faculties.

Classrooms: All classrooms are enabled with ICT tools to supplement the teaching-learning process. HOD, Faculty, Comp Lab Asst lookafter the ICT related work and maintenance of the classrooms by Adm Incharge.

Anchor Hall: Well equipped with audio visual aids with 300 seaters, AC, Interactive Display Board to conduct Seminars, workshops, lecture sessions and etc.,

Laboratories: All the labs are equipped with state-of-the-art instruments. Maintained by Faculty Incharge and Lab Attendant. Periodical service and maintenance of equipment are done and records are maintained. SOPs are maintaining in all labs.

Computer Lab:. Computer lab Asst is responsible for maintenance and functioning of the lab, network facilities in the College. He/She also look up-gradation, internet, biometric services, procurement of hardware and software and other items related to computers.

Library: Librarian look after the functioning of the library. At the time of admission students are issued digitized library cards which will be valid till their final semester. Internet facility is provided in the library and students can access the facility for availing e-resources and other web based information. It also has AC in the reading rooms and working area with power backup facilities. Annually library books are updated, barcode for the books, enabled with e-digital facility. Maintained the log book register.

Sports complex (indoor and outdoor): The College has a standard ground including volley ball and basketball courts where outdoors sports activities are held. The college also has an indoor stadium for badminton, table tennis etc. The facultysupervises

the Grounds-men and Grade IV staff assigned for maintenance and repair works.

Cafeteria : Hygienic food is made available. The catering has been given to outsource vendor.

Hostel : There are separate hostels for boys and girls. Students are absolutely safe and secure. There is a mentoring system to address any issues which students are faced with. There are clear-cut guidelines for entry into the hostels to ensure that students are safe. They have access to Faculty Warden, Faculty, Registrar and Principal to address issues round the clock if required.

Health Centre: The health centre of the Institute is governed by the in House Nursing Asst. The health center has one functional bed and has enough space to cater the needs of the patients. It is utilized by students of AIHMCT and the staff members staying in the campus.

Security: The Security of the Institute is headed by the Registrar. He is supported by the Adm Incharge He assigns the duty to the security guards to control and monitor the Institute the campus. Security Guard takes care of the accountability of students, employees, visitors management, and accountability of all out source employees.

Electrical Maintenance: The electrical maintenance section is headed by an Electrician. He is supported by Adm Incharge. Diesel Generating Sets of 62.5 kVA - 2Nos. are used as an alternate source of power during grid power failure.

College Campus : The College has a team of efficient and experienced gardeners to maintain the lawns and flora of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

57

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

57

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

57

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute is driven by its motto – "in pursuit of excellence". Towards this end, the administration strives to ensure that quality education is available to the students. The students are handpicked from a stringent selection process, which aims at nurturing talent and honing the skills of students in their quest for knowledge. The institution enjoys a strong interface with the industry, a relationship which has been built over the years. Hence industry leaders are a part of the orientation process, where in they are called to interact with students to give them a bird's eye view of the industry. Students

who join are gradually inducted to the system and mentoring them and understanding their needs has been built in to the process. The faculty mentors have regular sessions with students in order to break the ice and address issues faced by students. Students by virtue of their background are able to adapt easily and hence a harmonious relationship exists on Campus, which is a great unifying factor. Students are encouraged to participate in co-curricular and extra- curricular activities and they have brought laurels to themselves as well as to the institution. The students are encouraged to be part of debates, discussions, extempore speaking and so on to develop confidence, which will be instrumental in enabling them to place Campus interviews. Students undergo internship in hotels in India and abroad and they have a good understanding of cross cultural environment. Students are part of various in house clubs based on their passion and interests , enabling their overall development. Placements are the acid test of good institutions and the Institution boasts of a 100% track record in Campus placements over the years. The institution invites potential recruiters from the Hospitality industry, retail industry, facility management companies and FMCGs , in order to give students ample employment opportunities across verticals, as the students are well trained to take up jobs in service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute is driven by its motto – "in pursuit of excellence". Towards this end, the administration strives to ensure that quality education is available to the students. The students are handpicked from a stringent selection process, which aims at nurturing talent and honing the skills of students in their quest for knowledge. The institution enjoys a strong interface with the industry, a relationship which has been built over the years. Hence industry leaders are a part of the orientation process, where in they are called to interact with students to give them a bird's eye view of the industry. Students who join are gradually inducted to the system and mentoring them and understanding their needs has been built in to the process. The faculty mentors have regular sessions with students in order to break the ice and address issues faced by students. Students by virtue of their background are able to adapt easily and hence a harmonious relationship exists on Campus, which is a great unifying factor. Students are encouraged to participate in co-curricular and extra- curricular activities and they have brought laurels to themselves as well as to the institution. The students are encouraged to be part of debates, discussions, extempore speaking and so on to develop confidence, which will be instrumental in enabling them to place Campus interviews. Students undergo internship in hotels in India and abroad and they have a good understanding of cross cultural environment. Students are part of various in house clubs based on their passion and interests , enabling their overall development. Placements are the acid test of good institutions and the Institution boasts of a 100% track record in Campus placements

over the years. The institution invites potential recruiters from the Hospitality industry, retail industry, facility management companies and FMCGs , in order to give students ample employment opportunities across verticals, as the students are well trained to take up jobs in service. prospects in the industry and talk about the latest developments in the industry. Every year Alumni meet is conducted where the experiences are shared between the Alumni and the Alma Mater. Alumni are invited as members for Academic Peer Meeting and College maintains a good rapport with them, which helps in the placement of their juniors. Feedback from them provides their concern to our operational systems and its functioning. Feedback of Alumni serves as a standard to incorporate the measures which need immediate attention/action.

File Description	Documents
Paste link for additional information	http://www.aihmctbangalore.edu.in/alumni.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution is entering its 25th year of existence and has a clearly defined vision and mission in pursuit of excellence and quality education at affordable cost are sacrosanct. The institution endeavour to create global leaders in the hospitality and service sectors in this dynamic scenario. It has been repeatedly ranked over the years among the best hospitality institution in surveys conducted by leading magazines like The Week, India Today in addition to Global Human Resource Development Centre (GHRDC). The institute constantly innovates to keep abreast of the changing scenario in the industry. Teachers are encouraged to attend faculty development programs and equip

themselves to take on the challenges of a globally changing scenario. The institution is managed by the Army Welfare Education Society which has spelt out clear cut guidelines on every aspect of institutional management. The higher military formations constantly check on the performance of the institution through a well-defined reporting system. Teachers are given the liberty to deploy different tools for effective classroom management. They are encouraged to publish research articles and their suggestions are sought for the smooth functioning of the institution. They prepare timetables, lesson plans and are involved in curriculum-related activities at the university level including setting up of question papers and evaluating answer scripts. The institute has perspective plans of starting additional courses and increasing the present capacity of the campus to harness the potential, in times to come. With the guidance of the management and the stakeholders, the institution is looking at reaching greater heights. It enjoys an excellent rapport with the industry and industry leaders are part of the Academic Advisory Committee for bringing about changes to the curriculum to bridge the gap between industry and academia. Industry representatives are also invited during panel discussions on challenges faced by the hospitality industry. They also lend a helping hand by offering guest lectures and being jury members during competitions. The institute enjoys the proactive support of academicians for enhancing the capacity in times to come.

File Description	Documents
Paste link for additional information	http://www.aihmctbangalore.edu.in/vision-mission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute follows modern methods of academic administration, for the efficient and effective functioning of the system. The direction of the leadership is visible in various institutional practices. The Faculty and Staff play a critical role in the day-to-day functioning of the institution. The views of the team are considered during the decision-making process. Faculty are given the freedom to choose their methodology in classroom management. There has been a shift towards ICT which has come to play an

important role in academic understanding. The institute is run by the Army Welfare Education Society which conducts an annual meet of heads of institutions to monitor performance and share practices. All policy matters are communicated regularly for effective functioning. The institute draws its calendar of events based on the University calendar. The Principal assigns subjects to the concerned faculty who are asked to prepare a comprehensive lesson plan to manage academics. Students are continuously monitoredthrough internal evaluation mechanisms. The Principal has been getting grant-in-aid from the Army management due to which the institution is blessed with excellent learning resources for hospitality education. With the motivated faculty team, students have been among the top rank holders in the university. The Principal has also worked hard for conceptualizing and organizing CATAFETE which is an annual Intercollegiate competition for hospitality students pan India duly supported by the staff, faculty and students. The team chalks out plans and coordinates logistics identifies jury and executes the entire event. The event has been gaining popularity over the years and has become a benchmark. The Faculty gain leadership skills and adopt other practices like delegation, time management, teamwork and planning which is the hallmark of good leadership.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute is constantly looking at upgrading the infrastructure and facilities. It aims at offering the best to the community. Plans are put up to the parent body with a request for funds to improve the infrastructure. The grant-in-aid which is received from the Army Welfare Education Society is being effectively utilized to improve the facilities for the student community. The Food Production laboratories which were in a state of fair wear and tear have been refurbished with modern equipment like ovens, kitchen hoods as well small, medium and heavy equipment giving them the much-needed facelift. This is the core area of the hospitality industry and the institute will be able to showcase this area in an effort to create passion in students.

Other initiatives including the refurbishing of the computer lab, upgrading the Front Office lab with interactive television, upgrading the housekeeping lab with an ultra-modern suite, creating an auditorium with excellent audio-visual facilities and adding equipment to the gymnasium have been carried out from time to time.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.aihmctbangalore.edu.in/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution has a well-defined hierarchy. The management of the institution is carried out by Army Welfare Education Society, which has created well-established policies on institutional Management. The institute is controlled by Army channel of Administration. The Chairman of the Institute is the General Officer Commanding, Karnataka and Kerala Sub Area. The Principal, who is the head of the institution reports to the Chairman, through the Officer in Charge (AWES). The Principal manages all the Academicactivities of the institution. He is assisted by the Registrar and Head of Administration, who is in charge of finance, logistics and other administrative functions. The Faculty includes two heads of department and Assistant Professors for the different subjects. The Administration has an Office Superintendent and staff. The number of staff are in accordance to the management policies as well as apex Academic bodies. The reporting structure is clear and rules and regulations pertaining to employment are adhered to. Staff enjoy Provident fund, accommodation on campus, in addition as perks. All appointments are carried out as per policy after advertising in the newspaper. Staff are appointed after the conduct of interviews by a board of officers as constituted by the Chairman or designated convening authority. Appointment letters are issued with appropriate terms and conditions. Periodic appraisals of staff is done annually and staff are awarded increments.

File Description	Documents
Paste link for additional information	http://www.aihmctbangalore.edu.in/
Link to Organogram of the Institution webpage	https://drive.google.com/file/d/1DbkK3OobK 5oHswhJKvJ4DbqMAUk1x49c/view?usp=sharing
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute has several welfare schemes for its teaching and non-teaching staff.

- **Employees Provident Fund as per PF rules: The Institute has policy to pay Provident Fund as per the norms of statutory bodies. All eligible staff are paid the employee provident fund**
- **Group Health Insurance: All the staff members are provided group health insurance facilities as per the norms.**
- **Support to economically weaker staff: The economically weaker staff is given full support as per the rules of the University Norms.**
- **Timely Credit of Salary to bank account of employee: In each month, the employee gets the salary on time through bank accounts only**

- Group 'D' staff are given uniforms
- Medical Leave is provided as per the AWES rule book
- Institute has enough transportation facilities of two/four wheeler vehicles for conveyance of students, Staff, faculty for ODC/ Exam/Trg/ Placements/ Hospitals
- Well ventilated and spacious mess facilities are available in the campus for all the students
- Free Wi-Fi facilities are available to all staff members
- There are separate facilities/washrooms for Ladies and Gents Faculty members
- Medical Centre is available in the campus The facility is open for all residents
- The Campus has residential accommodation for teaching and nonteaching staff
- Loan facility is extended to group "D" Employees
- Duty Leave for attending conferences/seminars/Faculty Development Programmes

File Description	Documents
Paste link for additional information	[Nil](Nil)
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has an effective system for performance appraisal of the staff. Performance Appraisal of the Faculty - At the end

of every academic session, the Annual Confidential Report duly filled by the Faculty is submitted to the Principal who is the Initiating Officer. Then ACR are forwarded to the Chairman who is the Reviewing Officer. Performance Appraisal of the non- teaching staff - the Annual Confidential Report duly filled by the non teaching staff is submitted to the Registrar who is the Initiating Officer. Then ACR are forwarded to the Principal who is Reviewing Officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: Quarterly Internal audit is carried out by the Board of Officers detailed by HQ K & K Sub Area, Bangalore

External Audit: Annual External statutory audit is carried out by the Chartered Accountant firm.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Army Institute of Hotel Management and Catering Technology is a self-financing institution. The funds are generated through the fees collected through the students. There is a Yellow Book for the utilization of Funds. Budget is made for a financial year and approved in the IMC. All major expenditures are budgeted and are spent as per the rules and Standard Operating Procedures (SOP's). A separate budget is allocated in every financial year for the participation of the students at the national and international level competitions. A considerable proportion of the budget is allocated for library up-gradation, purchasing sports equipment and upkeep of the sports complex. Whatever funds are saved are invested in theNationalised Banks as per the rules.

MAINTENANCE OF ACCOUNTS:-

1. **All expenditure as per Financial Regulations issued by HQ AWES**
2. **All expenditure is approved on file by Chairman, AIHMCT.**
3. **Sanction book is being maintained.**
4. **Quarterly Audit Board carried out at the command level.**
5. **Yearly Audit done by Chartered Accountant.**
6. **In the Institute Tally package is being used for accounts.**
7. **SOPs updated regularly.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

- **The Internal Quality Assurance Cell was started in the year 2014 to monitor the quality of services being provided by the institution to its stakeholders. An IQAC committee is formed and approved by the governing body to take care of Quality assurance strategies and processes.**
- **AIHMCT is committed to continually improve the infrastructure, enhance the faculty competencies and empower the students to self-learning.**
- **The IQAC enables the institution to focus on this mission.**
- **It strives to be the best so that it can be to provide the best to its students as that is what they truly deserve.**
- **IQAC conducts quarterly meetings.**
- **Timely submission of AQAR to NAAC**
- **IQAC conducts Academic and Administrative Audit**
- **Various workshops are organized on academic, professional and psycho-sociological themes for benefit of the students as well as teachers like hands-on workshop, Guest Lectures, entrepreneurial workshops, yoga camps, etc.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- **Syllabus up-gradation: The syllabus is discussed at the University level at the meetings of the Board of Studies and within the institute in the Academic Advisory Council meetings.**
- **Additions of E-resources: The institute is constantly upgrading the e-resources which help in the research and knowledge enhancement of the students.**
- **For meeting the industry requirements, there have been special grooming sessions organized by the college and a series of lectures have been conducted to enhance their capabilities to face the interview at national and international levels.**
- **Deputed Lecturers to participate in International/National level Conferences, Workshops, FDPs. Deputed Students to participate in Symposiums, International Level Conferences,**

Seminars and Interactive Sessions

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is practiced in the institution. Admission to the program is through a transparent process which includes Written Admission Test based on which the merit list is drawn. Students irrespective of gender are offered admission to the program based on the criteria and marks obtained. During the orientation process, students are briefed about gender equality and there is absolutely no differentiation or bias. Practical aspects of training are quite demanding physically, despite which Boys and

Girls are assigned identical tasks. There are various committees with a mix of students based on their interests. The institute also has a social group called "Prayaas" which actively carries out campus initiatives 'Swatch Bharat Abhiyan' and plantation drives. In addition, the syllabus too has subjects like Indian Constitution and Human Rights as well as Science and Society to instil the right values in the community. There are separate hostels for boys and girls and students are absolutely safe and secure. There is a mentoring system to address any issues which students are faced with. There are clear-cut guidelines for entry into the hostels to ensure that students are safe. They have access to Faculty Warden, Faculty, Registrar and Principal to address issues round the clock if required.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a. Safety and Security B Counseling C. Common Room

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste generated and managed in the campus is segregated into following types:

Solid Waste Management:

For the collection of regular solid waste, garbage bins are kept at different places on the campus. The Institution has a waste management dump, all the waste is collected from garbage bins and dumped in that place. The waste is separated as biodegradable and plastics. . The students are instructed and informed of the need to keep the campus clean and not litter in the campus.

Liquid Waste Management:

Liquid waste from sanitation is let into the appropriate drainage system provided. This wastewater is pumped into the sewage treatment plant. This wastewater is recycled and collected in the reservoir and used for plantation. Institute also educates the students regarding rainwater harvesting and takes up activities like save water campaign. Trees and lawns are maintained with water sprinklers to avoid water wastage. Constant reminders are sent to students to strictly practice restraint in wasting resources. The institution is having two rainwater harvesting points.

E-Waste Management:

E-waste is very minimal as the students are not encouraged to use CDs and other temporary resources. Most of the information is shared through email and hence the e-waste is very negligible to manage. There has been a critical endeavour towards E-waste management ensuring that no discarded computers or printers are lying idle in the office premises. .The unserviceable electronic waste and computer accessories are auctioned to licensed purchasers for recycling. All hard disks are destroyed before auctioning and then scrap is handed over for disposal. Students are also educated by lectures on edisposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1XMbdQ-Uzh PkUHSPFZ4m181aFA7YLV0lx/view?usp=sharing
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting | A. Any 4 or all of the above

Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institute is an Army run institution. Hence there is absolutely no scope for division on caste, creed, religion or language. All students write a Written Admission Test (WAT) and the merit list of students is drawn based on the scores obtained in the WAT. Subsequently, the students are called to join the

institute. During the admission process pertinent information is shared with the students. Students who come from different backgrounds blend with one another and ensure a harmonious relationship on Campus. The values of the institution are accorded top priority and students are mentored to understand this facet. Students and faculty enjoy a good rapport and partake in all cultural events organized in the institution. The core values of universal brotherhood is followed in letter and spirit and there is a sense of camaraderie in the community. The institution believes in upholding these values and strives to foster responsible citizens of tomorrow.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute has organized lectures on Constitution day, where the importance of Indian constitution was explained to all students and staff. It was also explained that the Indian Constitution provides some fundamental rights to all citizens but each citizen has duties and responsibilities towards nation-buildingTo generate effective values amongst the students and employees of the Institution towards constitutional obligations: values, rights, duties and responsibilities of citizens. AIHMCT also organizes national functions like Republic Day and Independence Day during which lectures, drama, street plays etc., are organized. There are separate codes of conduct for the students and the staff.

Students' Hand Book: The focus of this handbook is to streamline the process of learning and to inculcate discipline in the campus which prepares the students not only to be good citizens of the nation but also for successful induction into the corporate environment. This handbook signifies that self-awareness and self- discipline are the most important steps to Effective Leadership and also enlisted in the code of conduct of various committees. The focus of this handbook is to streamline the process of learning and to inculcate such discipline in the campus which prepares the students for successful induction in

the corporate environment.

Army Welfare Education Society (AWES) Rules and Regulations Vol -II for Professional Colleges: This book depicts the rules, regulations, and code of conduct to be followed by the Director/Principal/ Registrar, Faculty and Staff of the Professional Colleges under Army Welfare Education Society (AWES).

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes all National Festivals, irrespective of

religion bias with enthusiasm. Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. The institution practices pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals. Staff and students get to know the importance of national integrity in the country in general and their role.

1Republic Day (26th January)

Republic Day is celebrated on January 26 to commemorate the adoption of constitution with great enthusiasm and patriotism. On this day, various formal events including Flag-hoisting and cultural Programmes are organized and which are followed by "Constitution awareness program" in which students and staff members are sensitized of their duties towards our nation and rights given to them by our constitution.

Independence Day (15th August)

It is celebrated each year to mark the beginning of an era of deliverance from the clutches of British Colonialism. It is a grand event marked with the flag hoisting and various cultural programmes which includes dance, poem recitations and street plays.

Festivals like Eid, Christmas, Diwali, Lohri, Ambedkar Jayanti etc.

Apart from this, the students and staff are given freedom and responsibility to observe, celebrate any other days of importance, be it leaders, events, religious festivals, or other ideologies that inspired present or past without any fear or favor. The Institute is also nurturing ground for future leaders and entrepreneurs to make difference to the future generations. Street plays are performed on those days citing their ideologies and ideas. Various cultural events are also held in the Institute. Students are encouraged to participate in debates, quizzes and other competitions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1

1. Title of the Practice : Placements/Internships

2. Objectives of the Practice

(A)The Placement

- **To empower students through employability, making them socially, politically and economically active citizens**
- **The Placement Cell organizes talks on academic and career development, training programs and workshops to bridge the knowledge gap between students and the job market**

(B) Internship

- **To learn and hone the finer aspects of hotel management studies**
- **To provide impetus to understand the pros and cons of managerial traits**
- **Internship overseas have the advantage of quality exposure and can experience cross cultural environment**

3. The Context

Cell provide a vibrant platform to meet the different needs of students for employability.

The Placement at AIHM&CT is varied with recruitment options both incorporates and public sector as well as entrepreneurship.

Placement cell explores and coordinates with reputed International Hotel Chains and Tourism related service segments. Campus interviews are conducted much before the completion of their Degree programme. Every student is provided three placement opportunities to secure placements. Placement for all students are provided with smart packages comparable to the best available in the country. Our placement record has been worth a mention.

Internship is an integral part of the University curriculum (Bangalore North University) and require to be given adequate attention to ensure that the students learn and hone the finer aspects of hotel management studies. It can be from foreign or from the India only, the internship is provided in top hotel brands. The students are assigned to carry out various responsibilities and assignments to be accomplished during the course of their training that would provide impetus to understand the pros and cons of managerial traits. Students who processed overseas will definitely have the advantage of quality exposure and can experience cross cultural environment.

4. The Practice AIHMCT coordinates with various top recruiters for campus placements. Top Hoteliers like Spinaker, Marriott (Singapore), The Greenbrier (America Resort), Le Café De La Plage(Makibu), Hyatt, The Leela Palaces, Shangri-La, Oberoi, Du Cote Des Olivades, Taj, Hilton, etc., are keen to recruit our students. Students' profile is created as dossier with their positive and academic outcomes. The Institution prepares its students from first year onwards AIHMCT scrutinizes the recruiter's profiles and schedules a preliminary presentation by them which informs the students about the job profile, working conditions and growth opportunities. The Hotel segments conduct the interview on the date it includes Brand introduction, Skill Test, group discussion, Personal interview, Psychometric Test, General Manager Interview and Placements. Personality development programmes are conducted to know the basic etiquette/ communication language, case studies and industry interface.

Internship : AIHMCT ensures six-month internship programmes for its third year students. The college also offers add-on courses on an average to move beyond the curriculum knowledge.

Overseas: Tortiniere , Hotel-Restaurant Le Bon Labourer, Hotel Best Annecy, Hotel-Restaurant Le Bon Labourer, Le Montrachet, Property Name, Societe Des Hotels Regina Et De La Plage, The Hotel Cures Marine Trouville, Hotel La Co (o) rniche , Le Domaine Des Avenieres, Hotel Lune de Mougins, Hotel Le Richebourg ,Hotel

Senechal, Hotel Charbonnel, Omni interlocken hotel, The Greenbrier, Omni interlocken hotel and etc.,

Pan India :Taj, Leela Palace, Mahindra Resort, Marriott,Leela Palace, Hotel Pride,Mahabir Galaxy,Hotel Andaz,JW Marriott,Hotel Sayaji,Zone by the Park,Four Points Sheraton,Lemon Tree and etc.,

5. Evidence of Success

The placement record of the college is extremely successful when compared to its peers.

Year Student Strength No of Students Placed Avd Salary (in lakhs)

2015-16 54 54 2.56

2016-17 57 57 1.77

2017-18 59 58 2.92

2018-19 58 58 3.01

2019-20 58 58 2.75

2020-21 57 57 2.25

Placement Experience:

Kamlesh chand

Batch2019 BHM,July 23, 2019

"Good college with good placement"

The college guarantees 100% placements and I have seen that with my previous batches. Companies with a good brand value and good reputation are invited for campus placements such as TAJ, ITC, Lemon Tree etc. There is internship for 4 months in all departments.

SRSubham Rana

Batch2019 BHM, June 20, 2019

Many top brands of the hotel industry and the brand like the puma, reliance, etc are provided by the college. The placement is

100 percent and u will get lots of opportunities to showcase your talent to the company's.

Internship Statistics

Year Student Strength No of Students underwent internship

2015-16 54 54

2016-17 57 57

2017-18 59 59

2018-19 58 58

2019-20 58 58

2020-21 57 57

6. Problems Encountered and Resources Required

Due to CORONA-19 pandemic, students are not able to join the companies in time. There has been a considerable improvement in the resources provided for placement activities in the last five years. However, further resources are required for better multimedia rooms and other infrastructural resources to meet the increasing demand for placements in better companies.

BEST PRACTICE - 2

1. Title of the Practice: Celebration of National comrades

2. Objectives of the Practice

- A mission towards better India by breaking the boundaries of religion and caste.
- Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs.

3. The Context

The Institution organizes all National Festivals, irrespective of religion bias with enthusiasm. The institution practices pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals. Staff and students

get to know the importance of national integrity in the country in general and their role.

4. The Practice

Republic Day (26th January)

Republic Day is celebrated on January 26 to commemorate the adoption of constitution with great enthusiasm and patriotism. On this day, various formal events including Flag-hoisting and cultural Programmes are organized and which are followed by "Constitution awareness program" in which students and staff members are sensitized of their duties towards our nation and rights given to them by our constitution.

Independence Day (15th August)

It is celebrated each year to mark the beginning of an era of deliverance from the clutches of British Colonialism. It is a grand event marked with the flag hoisting and various cultural programmes which includes dance, poem recitations and street plays.

Festivals like Eid, Christmas, Encironmental Dya, Diwali, Lohri, Ambedkar Jayanti etc.

Apart from this, the students and staff are given freedom and responsibility to observe, celebrate any other days of importance, be it leaders, events, religious festivals, or other ideologies that inspired present or past without any fear or favor. The Institute is also nurturing ground for future leaders and entrepreneurs to make difference to the future generations. Street plays are performed on those days citing their ideologies and ideas. Various cultural events are also held in the Institute. Students are encouraged to participate in debates, quizzes and other competitions.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Army Institute of Hotel Management & Catering Technology, Bangalore was established in Aug 1996, under the aegis of Army Welfare Education Society, New Delhi, to impart quality education in Hotel Management, to the wards of Army personnel (both serving and retired). The institution offers four year Bachelor in Hotel Management (BHM) degree and is affiliated to Bangalore University and Bangalore North University and is approved by All India Council for Technical Education.

Over a period of time, the Institution has carved a niche for itself, in the field of Hospitality education. The students are from a disciplined background and with the administrative backing of the Indian Army, coupled with the efforts of the dedicated staff, the Institution has been ranked continuously among the best institutions in Hotel Management, in the country, in surveys conducted by leading magazines like The Week and India Today.

The selection of students is done through a Written Admission Test (WAT), which was conducted online, this year owing to the pandemic. The merit list is drawn based on the performance of the students, who are subsequently intimated to join the institute. There is an Orientation programme, in which Industry representatives are invited to motivate the students about the opportunities in the industry.

The Institute follows the stipulated curriculum and enables them to develop their personality in order to harness them to face the challenges of the future. The Institution takes pride of state of the art infrastructure with training kitchens, training restaurants, Front Office Lab, Housekeeping Lab, Language Lab, Computer Lab and Library, giving the students an ideal platform for learning.

The Institute has an efficient placement cell, which communicates and interacts with prospective employers, who are invited to conduct on campus interviews. The range of employers include Hospitality Industry, Travel Industry, Facility Management companies, Retail sector to incl, FMCGs. In addition, several students have also joined the Indian Armed forces, due to their intrinsic abilities. The institution takes pride of a 100% placement record.

The Institute also interacts with Industry leaders and Academia,

in order to keep abreast with the latest developments in the Industry, with Academic Advisory Council meetings. This helps in monitoring the performance of the institute in a multifaceted dynamic environment. The faculty are having hands on experience, in order to impart knowledge and skills in the core competency areas.

The students undergo Personality Development,abinitio, in order to prepare them for placements, including activities like group discussions, debates, extempore speaking and psychometric tests, in order to enhance their employability potential.

The students are also encouraged to be a part of different clubs, based on their interests, in order to mould their overall personality. The students participate in various intercollegiate as well as intra-collegiate events and bring laurels to themselves and the institution.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

MoUs with Academia and Industry. Professional development Programmes for Teaching and NonTeaching Staff. Deputing Faculties to FDPs/Short term trainin gprogrammes. Faculties to take MOOC, SWAYAM, NPTEL online courses.

(Janak Subramanyam)
Coordinator, IQAC

(P Sen Thamizhan)
Chairperson, IQAC

Principal
AIHM & CT